

Learning Skills

First Two Weeks of Clerkship*

*To be completed by the student and reviewed by tutor at the end of the 2nd week

Signature of Tutor:

Learning Skills

Last Two Weeks of Clerkship*

**To be completed by the student and reviewed by tutor at the end of the exchange*

Signature of Tutor:

Checklist

for Clinical Rotations*

*To be completed by the student and reviewed by tutor throughout the exchange

Please check mark (/) the corresponding box

Instructions:

- If the student is not allowed to perform one of the actions (e.g. level of study not sufficient), please check mark the box "Does not apply"

Item	Performance					Comments
	Does not apply	Observes	Assists	Does Under supervision	Does individually	
Taking Anamnesis						
Physical Examination	Head and Neck					
	Chest					
	Abdomen					
	Extremities					
Diagnosis & Differential Diagnosis						
Treatment Plan						
Commenting on laboratory results						
Taking blood pressure						
Taking blood samples						
Perform & interpret ECG						
Prepare drug injections	I.V.					
	I.M.					
	S.C.					
Interpretation	X-rays					
	CT scan					
	MRI					
	Sonography					

Signature of Tutor:

Checklist

for Surgical Rotations*

*To be completed by the student and reviewed by tutor throughout the exchange

Please check mark (/) the corresponding box

Instructions:

- If the student is not allowed to perform one of the actions (e.g. level of study not sufficient), please check mark the box "Does not apply"

Item	Performance					Comments
	Does not apply	Observes	Assists	Does Under supervision	Does individually	
Taking Anamnesis						
Physical Examination	Head and Neck					
	Chest					
	Abdomen					
	Extremities					
Diagnosis & Differential Diagnosis						
Treatment and Operation Plan						
Commenting on laboratory results						
Informed Consent						
Surgical hands washing and wearing sterile clothing						
Removing drainages						
Wound management						
Hygienic protocols						
Stitches/Staples	Making					
	Removing					
Interpretation	X-rays					
	CT scan					
	MRI					
	Sonography					
	Basics on using local anesthesia					
Bladder catheterization						
Operations						

Signature of Tutor:

Tutor's Evaluation of Student's Performance at the End of the Exchange

Instructions to the Supervising Doctor:

- Please read through the handbook to assess whether the student has fulfilled the expectations.
- In order for the student to receive a certificate of their clerkship, he/she must have at least "met expectations." If the student has done so, please also sign the additional Certificate of Clerkship in order for the clerkship to be recognized.

Please circle as appropriate

Poor	Sub-standard	Meet Expectations	Exceed Expectations	Excellent
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- Please check mark (✓) the corresponding box in the table below.
- If the student is not allowed to perform one of the actions (e.g. level of study not sufficient), please check mark the box "Does not apply"

Item	Does not apply	Fail	Pass	Good	Excellent
History taking					
Physical examination					
Assessment of findings					
Planning of patient management					
Presentation and discussion of cases					
Adequacy of progress notes					
Acquisition of technical skills					
Fund of knowledge					
Use of medical literature					
Command of language					
Curiosity & motivation of learning					
Responsibility & dedication to patients					
Professional attitude & behavior					
Relation with colleagues & supervisors					
Ethical and rights principles					
Self-criticism capacity					
Relation with colleagues & supervisors					
Potential for professional & academic growth					
Relation with other disciplines and professions					

Any areas of special weakness:
Comments:

Name of evaluator/tutor:
Signature:

Date:

Additional Learning Objectives

Set by the student:

These goals are to be set by the student before the start of the exchange and should be a self-reflection and self-evaluation of the student regarding his experience.

Instructions to the student:

1. Please write below your personal learning objectives,
2. Evaluate these objectives yourself by answering to the statement : "I met the expectations of this goal"

Set by the tutor/professor from the home institution:

These goals are to be set by the professor or tutor from the home institution or university before the start of the exchange and should be evaluated by the student or tutor from the hosting institution depending on the objective at the end of the exchange.

Instructions to the student:

1. Please write below the objectives you expect your student to learn from the exchange,
2. Hosting tutor or student should evaluate these objectives by answering to the statement : "The student met the expectations of this goal"

Signature of Tutor:

Additional Learning Objectives

Set by the tutor from the hosting institution:

These goals are to be set by the tutor from the hosting institution at the beginning of the exchange and should be evaluated by him/her at the end.

Instructions to the tutor:

1. Please write below the objectives you expect the student to learn during the exchange,
2. Hosting tutor should evaluate these objectives by answering to the statement : "The student met the expectations of this goal"

Signature of Tutor:

Doctor's Comments and Suggestions:

Student's Comments and Suggestions: